

## Restarting Your Career After Caregiving

### **Social Media Posts**

- Hashtag: #MyPathFWD19
- Remember to tag us!
  - Twitter and Facebook: @PathFWD
  - LinkedIn: @Path Forward.org



### Path Forward

### Path Forward Partners **verizon**







































### What is a returnship?

- **Temporary**
- ☐ Full-time
- **Paid**
- ☐ Mid-level
- ☐ Specific qualifications vary
- ☐ Mentoring vs. training
  - Require a gap for caregiving
  - Employers manage the application process

**Path Forward FAQ** 



### 3 Steps To Restart Success

1. Find Your People (Or, Build Your Network)

2. Analyze Your Career Assets

3. Tell Your Story









### What You Can Learn From Your Network

- ☐ How your skills can be applied to new areas
- ■What skills are most desired in a given field
- ☐ The language of a particular industry or company
- ■What companies are hiring and in what areas
- ☐ The hidden hierarchy in a company
- ☐ The culture and values of a company

# Where do I find my people?



### Online ...



#### IRL ...

Reunions

Classes

Networking events

Volunteer events



Things I LOVE To Do	Things I Want To Learn	Things I Don't Love To Do



## Job Title: Head of the Town Little League Skills:

- Persuades using influence vs. authority
- Collaborates with different personalities, manages competing agendas
- Maintains financial viability
- Willingness to lead











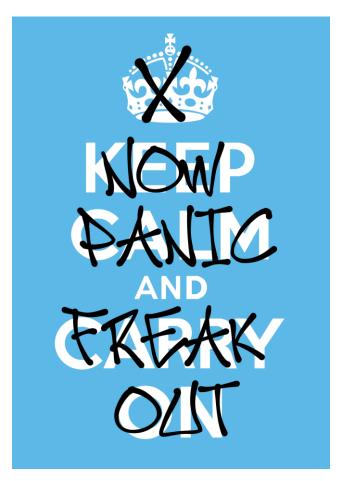
### **Resume Basics**

- Create custom versions for different career options
- Follow directions!
- Use a chronological format
- Don't agonize

# Does anyone read cover letters? No. Do I still need to write a cover letter? Yes. Because cover letters can ...

- Tell the story your resume can't
- Convey the specific value you bring to the position
- Articulate that you've done your research and want to work for that company
- Show (a little) personality

# You got the interview!!!







### 3 Steps To Restart Success

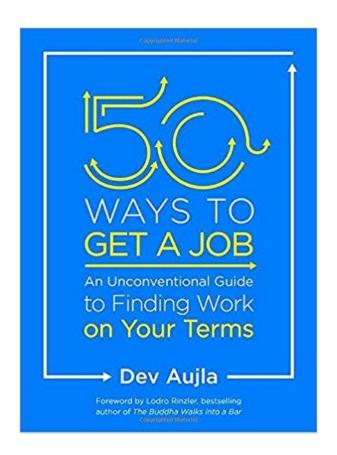
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### **Book Recommendation**

http://50waystogetajob.com/



# One last piece of advice ....





### **Connect With Us**

Web: www.pathforward.org

Email: hello@pathforward.org

The Path Forward Career Restart Kit

A four-part series with recordings, links and more

Facebook and LinkedIN

Twitter @PathFWD & @TamiMForman

**Forbes** 



### **Path Forward Resources**

- Return to Work Programs Around the US
- Finding Your Way
- The Best Free Online Resources to Uplevel Your Coding Skills
- Translating Non-work Experience into Business Language
- Keep Going
- Catchafire: A Platform for Strategic Volunteering
- Write Your Next Job Description
- <u>Doing Informational Interviews The Right Way</u>
- Finding Your Tribe
- How To Make A Fabulous Introduction
- 5 Ways To Take Your Job Search Out Into the World
- Does Anyone Bother With Cover Letters Anymore? (Yes, And Here's How to Write a Good One)
- Writing A Resume After (More Than) a Few Years Out of the Workforce
- Send Me Your Resume
- Successful Interviews: What to Do Before, After, and During an Interview
- The Importance of Doing an Interview Post-Mortem
- How To Find Professional References If You Don't Have Recent Work Experience
- Mastering Behavioral Job Interviews with the STAR Method

### **Common Questions About Path Forward**

Are these regular full-time jobs with benefits? Am I guaranteed a job offer at the end of the program?

Why should I apply for an internship when I have great experience? Should I focus on finding a full-time job?

I signed up on the Path Forward site, now what?

I don't live in any of the cities where you have openings listed. When will you have opportunities in my city?

What are the criteria for being offered a Path Forward internship?

I meet the Path Forward criteria, does that mean I qualify for the job listed?

What if I don't meet ALL the job qualifications? Can I still apply? What kind of support can I expect in the program?

### How nonpaid work translates into the workforce

Running a volunteer project (PTA, religious org, community org)	<ul> <li>Ability to persuade using influence vs. authority</li> <li>Ability to collaborate with different personalities, manage competing agendas</li> <li>Focus on goals and accomplishments</li> <li>Raise funds and maintain financial viability</li> <li>Ability and willingness to lead</li> </ul>	
Participating in a volunteer project	<ul> <li>Maintain commitment to a cause despite ambiguity of roles and responsibilities</li> <li>Ability to collaborate with different personalities, manage competing agendas</li> <li>Manage your own performance to accomplish team's goals</li> <li>Demonstrate passion and drive</li> </ul>	
Managing your child's special needs case	<ul> <li>Navigating complex bureaucracies and rules</li> <li>Adhering to deadlines and schedules</li> <li>Processing complex information and making decisions with limited information</li> </ul>	
Coordinating an international move	<ul> <li>Navigating complex bureaucracies and rules</li> <li>Adhering to deadlines and schedules</li> <li>Adapting to differing culture and supporting family in their adaptation</li> <li>Learning a foreign language</li> </ul>	

### **Formatting Your Resume**

- Understand how resumes get submitted
  - Formatted resumes, with centering, bullet points, tabs etc., are fine for printing and for submitting as a PDF
  - Applicant tracking systems (ATS) sometimes requiring filling in a form
  - Resumes submitted to an ATS need to be plain text: flush left, no special characters, no bullets, no tabs no formatting
- Always email PDF versions never send anything that can be edited
- Be careful with cutting and pasting a resume into an online application!
- Double check that it didn't reformat or add wonky formatting

Using The STAR Method To Answer Interview Questions		
Situation	<ul> <li>Set the scene with a situation that illustrates your skills and experience</li> <li>Use the 5 W's: Who (Who was involved?), What (What was the challenge?), Where, When, and Why (Why did you have to overcome the challenge?)</li> <li>Aim to sum up your situation in just a few sentences</li> </ul>	
Task	<ul> <li>Describes what you needed to achieve or the task you had to complete</li> <li>Explain any obstacles or constraints</li> </ul>	
Action	<ul> <li>Explain the steps you took to achieve the task.</li> <li>Speak specifically about what you did and use the word "I" when describing the action</li> <li>If a team was involved describe your role and how you worked with others</li> </ul>	
Result	<ul> <li>Share the outcome of the situation</li> <li>Talk about what you learned during this experience</li> <li>The results could be positive or negative—in fact be sure to prepare stories of situations where something didn't work out, since that's also a common question</li> </ul>	